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## **BY-LAWS of the West Point Club of Oregon**

### **ARTICLE I**

The club shall be known as the WEST POINT PARENTS CLUB OF OREGON

### **ARTICLE II**

#### **Purposes**

Section 1. To promote an exchange of information and experience to help Cadet's parents or guardians to enjoy West Point and benefit by the experience of those who have been through it.

Section 2. To assist the USMA cadets, their parents/guardians, the Academy, and the members of the military establishment of the United States of America.

Section 3. To serve the nation by supporting the principles of the United States of America, and the United States Military Academy (USMA), West Point, New York. To help educate the public in the meaning of the USMA's motto: "Duty, Honor, Country."

### **ARTICLE III**

#### **Members and Membership**

Section 1. Members: Parents, guardians, or grandparents of a current or graduated West Point Cadet.

Section 2. Graduate of West Point.

Section 3. Honorary Members: Elected by a two-thirds (2/3) vote of members in attendance at any meeting.

## ARTICLE IV

### **Dues**

Section 1. Membership dues for each member shall be recommended by the executive board and approved by a majority vote of the membership at the next general meeting following installation of new officers.

Section 2. Plebe membership dues are for four years and shall be paid no later than the fall meeting of the plebe year. Dues will be prorated for parents of 3<sup>rd</sup>, 2<sup>nd</sup> or 1<sup>st</sup> year cadets seeking membership.

Section 3. Honorary members shall not be required to pay dues.

## ARTICLE V

### **Officers**

Section 1. The management of the club will be vested in the officers comprising the executive board.

Section 2. The Executive Board Officers and their duties shall be:

- (a) President – The president shall preside at all meetings; shall be an ex-officio member of all committees; and shall perform all such duties as are incidental to the office and are properly required of him/her. The president shall be the official representative of the club.
- (b) Vice-President – In the absence of the president, the vice-president shall exercise all the functions of the president and shall be vested with all their powers. They will be responsible for coordinating refreshments for meetings, the club's merchandising, and assist in fundraising events when needed.
- (c) Secretary – The secretary shall prepare records of all meetings and have them approved by the membership. They will assist in all email communication and respond to requests. They will be responsible for coordinating remote and in-person club meetings.
- (d) Communication Coordinator - Responsible for maintaining all aspects of social media including the West Point Parents Club of Oregon website and Facebook page.
- (e) Treasurer – The treasurer shall be custodian of the funds of the club; shall conduct its banking business and report on the status of the treasury at each meeting. They shall also keep an accurate membership list.
- (f) Immediate Past President – The immediate past president is an ex-officio executive board position and a nonvoting member with authorization to vote in a tie situation. They may serve as an advisor to the executive board and be available for special duties assigned by the president.

## ARTICLE VI

### **Election of Officers**

Section 1. The president shall appoint a nominating committee in May of each year.

Section 2. Nominations will be received from the member following the appointment of the committee.

Section 3. Two weeks prior to the June fall-meeting, the nominating committee will submit its' recommended proposed slate of officers to the membership. Election of new officers will occur at the June meeting.

Section 4. The officers will take office on July 1st.

Section 5. No candidate shall be proposed for office unless their consent to serve has been obtained.

Section 6. Only members in good standing and with cadets currently at West Point shall hold office.

Section 7. The officers shall be elected for a term of one year and will assume office on July 1st.

Section 8. No officer shall be eligible to serve in the same office for more than two(w) consecutive terms of one (1) year each unless the office would remain vacant. In the event the office would remain unfilled, the executive board may choose to retain the current officer for the completion of the term of office until the next election year.

## ARTICLE VII

### **Meetings**

Section 1. Regular meetings shall be held at least one time per quarter. Additional meetings may be held from time to time at the discretion of the executive board. Time, place and day of meetings shall be determined by the executive board and published to the membership.

Section 2. The annual election of officers shall be conducted in the June of each year.

## ARTICLE VIII

### **Committees**

Section 1. The President will appoint Standing Committees as deemed necessary by the Executive Board.

Section 2. The president shall appoint the chairperson of each committee and shall assist the chairperson in recruiting volunteers for each committee.

Section 3. The president is empowered to appoint such special committees as he/she deems necessary at any time on the majority vote of the members at any regular meeting.

Section 4. The vote of the majority in any committee shall be the vote of the committee.

## ARTICLE IX

Roberts' Rules of Order shall govern in all matters not covered.

## ARTICLE X

### **Amendments**

These by-laws may be amended by a two-thirds (2/3) vote of the members who are present in person, or represented by proxy, at a regular business meeting. But, no amendment shall be voted on without two (2) weeks notice in writing or email to members.