Memory Page Photo submission:

1. Send to psutey(at)yahoo.com not Parent Forum as west-point.org removes all email attachments. You may share my email address (and the Memory Page URL) with your cadet if they would like to send photos directly for posting. (Replace "(at)" with the @ symbol in the email address.)

2. JPEG format

3. You do not need to reduce the photo images - as long as they are jpeg. I will be reducing and resizing for the web anyway. I can receive any size file on my end as I have a very large premium account with my email provider.

4. Please send photos as attachments rather than embedded in the email message. Sending photo files as attachments greatly reduces the amount of time/work needed to get the photos onto the Memory Page. If you need help learning to send attachments, please let me know. By the time our cadets graduate, we will all be computer geeks. ©

5. Along the lines of embedded photos, sending a link to a photo sharing website is also work intensive on my end and results in a much lower quality image for our web site. Again, please send the original image files whenever possible. (For example, sending me a link to your <u>www.kodak.com</u> album is a lot more work for me and reduces the quality of the images.)

6. Zipped folders are fine.

7. If you need to attach a few photos over a number of separate email messages due to a slower internet connection on your end, please let me know when you have sent the last batch. Subject lines like "PPW 1 of 3" are helpful.

8. If you shoot film rather than digital, think about asking your photo developing store to give you the files on a CD as well as in print. That makes it easy to email the files or snail mail the CD to me. Scanning print photos is another option - let me know if you need help with that. The quality of scanned printed photos isn't always the best, but it is an option.

9. It is never too late to send photos from past events. Memories can only be memories if we save them - so it's never too late.