

West Point Parents' Club of Washington
Board Meeting
Sunday, April 10, 2011
Telephone Conference Call,
3:30 PM

Members Present: Mary Ellen Mullen, Co-President; Garry Brown, Vice-President; Tom and Vicki Betterbed, Co-Treasurers; Dan Vaughn, Merchandise; Nancy Lorette, Mentoring; Nicolle Armstrong, Publications, and Vicki Odegaard, Secretary.

Members Absent: Bo Woronowicz, Co-President

Committee Attendees: David Graham, Website Development and Donna Scheumann, Class of 2014 parent representative from Eastern Washington.

Guests: Tina Bean

Call of Meeting to Order: Co-President, Mary Ellen Mullen called the meeting to order at 3:30 PM.

Reflection--David Graham

- "Love and smoke cannot conceal themselves." -- French saying

Secretary--Vicki Odegaard

- Board approval requested for March 27, 2011 Board Meeting Minutes. Minutes approved as written.

Co-President Business and Announcements--Mary Ellen Mullen

Donna Scheumann, Parent Representative from Eastern Washington joined the Board meeting for Membership and to facilitate communication with parents from Eastern Washington geographic area. Donna has identified a number of discrepancies in 2011 "Firstie" year group class roster in WPPC-WA files. Accuracy has been validated with Pam Kirkwood, WPPC-WA past president and Deb Dalton, Parent Communications Liaison, West Point Public Affairs Office.

- The All Services Academies Ball 2014 WPPC-WA parent volunteer position remains open.

Financial Report--Vicki Betterbed

- No changes to proposed budget. Vicki Betterbed has deposited checks received within the last month to the WPPC-WA account.
- Membership fees will be processed directly by the Treasurer, via postal mail or via PayPal, accompanied by the Membership Application. After new applications are processed by the Treasurer, names will be forwarded to Donna Scheumann, Membership Chair. This will ensure update of rosters. Mary Ellen Mullen recommended that annual/semiannual dialogue take place with West Point to ensure most current and accurate Washington State Cadet rosters for each year group.
- In reply to the solicitation from the Howitzer Year Book for West Point Parents Club Members, the Board members concurred that WPPC-WA will not submit an advertisement in the 2011 Howitzer Year Book.

Merchandising--Dan Vaughn

- Dan solicited merchandise requests from board members for West Point items. He and his wife will be attending Sandhurst events in week of April 15-16, 2011.

Communications--Nicolle Armstrong

- Name tags for joining members are on order; cost will be \$7. Replacement name tags are \$10. The new tags have a magnetic closure and are being procured from a new vendor.
- Nicolle asked board members for information and data regarding 2011 Army Navy Game to be held in Washington DC, i.e., seating chart for FedEx Field, hotel rosters in the area. Mary Ellen Mullen recommended that the "Army A-Club" site be contacted at www.goarmysports.com.
- Nicolle noted that the \$300 New Parent Seminar publications budget may not be sufficient in future years to cover increased cost of paper, binding and printing. She has been able to pare down expenses using some of her personal resources and discounts.
- A total of 25 "New Parent" binders are being collated for the 2011 Spring Seminar. Binders will be placed at table seating location for new parents.

New Parent Spring Seminar & General Meeting Update--Garry Brown, Vice-President

- Garry Brown reviewed breakout of Spring Parent Seminar events scheduled May 1, 2011. Estimated number of attendees is about 75. All family members are welcome. Information tables will be staffed by current WPPC-WA members. Garry will forward a breakout of the events and designated parents who will serve as table sponsors/presenters. Table

layout was discussed among board members. Board members concurred that Open Bar will include non-alcoholic beverages. "Table Topics" include-- Cadet Life, Plebe Parent Weekend Events, Academic Life, Women at West Point, Army-Navy Weekend, Supporting Your Cadet - Reception "R" Day and Acceptance "A" Day. The "West Point" Trivia Mixer Exercise will be repeated. The "Winner" of the Mixer will receive a prize from the WPPC-WA Merchandise inventory. Garry will send out final board member duties. Dan Vaughn has vases for table flowers and will ensure delivery to Garry. Buffet meal arrangements have been confirmed with Fircrest Country Club. Vicki Odegaard volunteered to provide sheet cake, plates and silverware for dessert. Each table will have a total of 4 copies of Bylaws for review by parents. Garry must submit a final attendee number to Fircrest by April 29th. Mary Ellen Mullen will announce Firstie Parents in attendance and ask parents to share each Cadet graduate's immediate Army future plans. Each mother will be given First Lieutenant Bars, a Pen/Letter Opener set for the Cadet and the Father will be given an Army Coin. Garry will contact Tina Bean to discuss assigned seating arrangements and table assignment from 2010 event.

- Tentative Schedule of Events for Spring Luncheon

1000-1100	WPPC-WA Board Members report
1100-1130	General Membership Meeting and Bylaws Review
1130-1200	Family Attendees Arriving
1200-1300	Lunch Served
1300-1415	Parent Information Table "Round Robin"
1430	End of Event

- WPPC-WA President will speak during the Luncheon (12:00-1:00PM) and Board members will be introduced. Nicolle Armstrong will be producing programs for the event. Special Guests from Field Force include Joe Brillante and LTC (ret) Tom Morgan, President West Point Society of Washington & Puget Sound.

- May 1, 2011 Luncheon -- Vicki Odegaard has put together a gift basket fund raiser for attendees. A donation of \$1 per ticket or \$5 per for 6 tickets will be available for those interested in trying their luck to win the basket. This is an avenue to raise some additional funds for the organization. The club does have tickets for this drawing.

Agenda for Next Meeting--Vicki Odegaard, Secretary

- Board Member reports → Secretary Report and Minutes Approval, Treasurer Report, Mentorship, Membership, Publication Update
- Review and update Calendar of Events (Spring Seminar update, Summer Picnic, Fall Meeting and Army/Navy Game)

- Parent Volunteer support of calendar events roster
- Website Development Update
- Mary Ellen Mullen announced that a priority focus for all Board Members should be aimed at bringing in a new family member to the organization.

Adjournment: Meeting Adjourned at 5:10 PM. Next meeting will be conducted via teleconference Wednesday, April 27, 2011 from 7:00 PM. This meeting will allow the board members an opportunity to put final touches on Spring Parent Seminar schedule of events. The Toll-Free Call-In Number and Participant Passcode is distributed to attendees.

Respectfully Submitted,

Vicki R. Odegaard
Secretary, WPPC-WA