HEADQUARTERS NEW CADET BARRACKS
UNITED STATES CORPS OF CADETS
West Point, New York

ADMINISTRATIVE MEMORANDUM NUMBER 13 — 6 June 1960

(Effective until 31 August 1960 unless sooner rescinded or superseded)

EXCHANGE OF NEW CADET DETAILS

1. References:

a. Administrative Memorandum No. 14, Headquarters New Cadet Barracks, cs.

b. Training Memorandum No. 1, Headquarters USCC, "Military Training Program, Summer of 1960," dated 7 April 1960.

2. General: Exchange of New Cadet Details, New Cadet Barracks will be effected on 29 July 1960. Pertinent information pertaining to exchange of details is contained herein.

3. Billeting:

a. First and Second Classmen of the Second Detail will be billeted in the 43rd - 47th Divisions. See Administrative Memorandum No. 14, this headquarters, for room assignments.

b. After supper, 28 July, First and Second Classmen of Second Detail may commence moving bulk of equipment to New Cadet Barracks permanent room. Details of movement as directed by Headquarters New Cadet Battalion.

c. After supper, 28 July, First and Second Classmen of First Detail will commence moving bulk of equipment to trunk room in preparation for departure Control of cadet detail rooms will be retained by departing detail until 1800 hrs, 29 July.

d. Cadet Company Commanders, Second Detail, are responsible for police of areas vacated in North Area.

4. Leave Cash:

a. Cadet budgel representatives will draw leave cash for Treasurer at 1100 hrs 29 July. Signed vouchers will be returned to Treasurer prior to departure.

b. All cadets are cautioned to properly safeguard leave money.

5. Change of Command Ceremony: "Change of Detail Ceremony," will be conducted in accordance with Training Memorandum No. 18, Headquarters New Cadet Barracks, cs.

6. Departure:

a. First and Second Classmen of First Detail may depart on leave immediately following "Change of Detail Ceremony."

b. Departing cadets will sign out in New Cadet Company Departure Books.

c. Coat and tie must be worn if departing in civilian attire.

7. TRANSPORTATION:

a. Special busses for New York City will be spotted on Thayer Road, North of Brewerton Road, after 1800 hours, 29 July.

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